



## Project Management Directorate (PMD)

<b>Job-title</b>	<b>Project Management Engineer</b>
<b>Reporting to</b>	<b>PPP / BOT Director</b>
<b>Proposed Mandate and functions of PMD</b>	<p>The focus of PMD is primarily to support and follow up the water sector reform measures as agreed upon in the task matrix of the Development Policy Loan, funded by KfW/ AFD.</p> <p>Professional support of WAJ through a team of qualified national and international experts is focussing on utility companies and WAJ operational units.</p> <p>PMU role was and is as well to act as a kind of think tank and incubator for driving and introducing technological and managerial development. Major intervention areas which are in parts already attended to will be the</p> <ul style="list-style-type: none"> <li>• Supporting the implementation of the investments in the field of renewable energy, energy efficiency, water loss reduction, sewer networks rehabilitation/extension and well field management necessary to achieve the goals defined in the policy matrix;</li> <li>• Project management and controlling of water supply/ wastewater projects.</li> <li>• Organize preparation of detailed contracts for approved projects, actively taking into account “lessons learnt” from previous or current MWI / WAJ projects or from other sources.</li> <li>• Ensure compliance with monitoring and reporting requirements agreed with donors, consultants, contractors and WAJ.</li> <li>• Provide top supervision and control on ongoing WAJ investment projects;</li> </ul>
<b>Key responsibilities of the position:</b>	<p>The Project Management Engineer has to manage ongoing investment projects still under control of PMD, and has to monitor selected projects managed by WAJ to support the Director of PPP-BOT Unit within the PMD in the monitoring and reporting of the investment programmes funded by KfW.</p> <p>Monitoring &amp; controlling the performance of consultants employed by WAJ to design and supervise selected investment projects.</p> <p>The Project Management Engineer will be further responsible for data management, compilation, updating, analyzing, and reporting of projects funded by international donors. Proper planning and coordination of the activities under the responsibility of the PMD Directorate is critical for its performance</p>
<b>Scope of work</b>	<p>Scope of Work:</p> <ol style="list-style-type: none"> <li>1. Monitoring and providing top supervision on KfW funded investment projects managed by WAJ</li> <li>2. Project management and controlling of projects assigned to PMD</li> </ol>

	<ol style="list-style-type: none"> <li>3. Ensure compliance with monitoring &amp; reporting requirements agreed with donors, consultants, contractors and WAJ.</li> <li>4. Technical assistance to the concerned contractual parties in development of adequate monitoring and reporting arrangements, enabling decision makers to decide on problem oriented and timely solutions at an early stage</li> <li>5. Report at regular intervals on the state of affairs and progress made towards realization of objectives to MWI, WAJ and selected funding agencies</li> <li>6. Actively participate in PMD-internal or external committee works</li> <li>7. Actively promote team work and make optimal use of expertise available within PMD.</li> <li>8. Applying and promoting good knowledge management practices, such as documenting, storing, archiving, and disseminating the relevant deliverables, reports, “lessons learnt” and other knowledge products, and ensuring their accessibility, quality, and relevance</li> </ol>
<b>Educational background</b>	University Degree in Civil or Mechanical Engineering with minor on water and project management
<b>Knowledge/skills/experience Required</b>	<ul style="list-style-type: none"> <li>• 5 years of professional experience in successful project management of water supply/ wastewater projects</li> <li>• Good knowledge related to the provision of public services (based on in-depth professional experience in this field).</li> <li>• Experience in management of donor funded projects</li> <li>• Experience in managing construction contracts under FIDIC</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Fluency in Arabic and English (spoken and written).</li> <li>• Fully proficient computer skills and ability to use relevant software applications,</li> <li>• Ability to prepare substantive proposals, technical reports</li> <li>• Certificate of Project Management training is an advantage</li> </ul>
<b>Behavioural Competencies</b>	<ul style="list-style-type: none"> <li>• Excellent interpersonal and communication skills</li> <li>• Team-worker with the ability to establish and maintain effective working relations with people of different national and cultural backgrounds</li> </ul>